

Part Time Work School Approval Form



Overview

This information is designed to support international students to avoid exploitation in the workplace, to protect their welfare and outline their rights and responsibilities as employees. Students enrolled in Study Abroad Programs of one year's duration or less are not permitted by IES to work. Students enrolled in the High School Graduate Program who have completed their Intensive Secondary English Course, may request approval to work part-time. Students should complete the Part Time Work - School Approval Form and meet with the ISP staff at school to discuss their request.

Student Information

Family Name		Given Name	
Address			
Mobile			
DOB		Tax File Number	
School			

Homestay Information

Name	
Mobile	

Employer's Information

Name of company	
Contact person	
Address	
Phone number	

Roster

Please provide days and hours (don't forget to update ISP manager when there are major changes)

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Student signature		Date	
Homestay signature		Date	
ISP Managers signature		Date	

Approved on: 10.06.2022

Authorised by: Director, International Education

